



DUTY STATEMENT FOR MINKEY CO-ORDINATOR

The Minkey Co-ordinator would be required to organize and arrange the running of the competition on Sunday morning during the 2016 competition.

Complete any relevant paperwork registrations prior to players taking the field, registrations must be completed in full and the correct contact details filled out.

Pass all registrations to the secretary so they can be validated and filed

Register all kits given out to each player

Be available during the competition.

Ensure all minkey players are kitted out with the correct safety equipment.

Arrange a suitable program to suit the varied age divisions in the competition.

Supervise any people assisting with the running of the competition.

Ensure any inquiries from parents players are followed up.

Make sure any injuries are recorded

Make to competition enjoyable for the beginners

Ensure the committee are informed of and updated at all times through the secretary of the association.

REQUIREMENTS

Must have a current working with children check

Must be registered with Goulburn Hockey Association

Be available for promotions to continue to build our junior numbers.

All communication must be to the secretary secretary@goulburnhockey.com.au

Darrell Chambers
Secretary GHA